



ST. MAARTEN

Ministry of Finance

The Government of Sint Maarten is looking for professionals to employ within the Tax Administration, who would like to actively contribute to the development of our country.

The overall objective of the Tax Administration is to provide efficient, effective, customer-oriented service, and to aim towards stable and growing tax revenues. The Tax Administration also has the following specific objectives:

- promoting and enhancing compliance with taxpayers;
- ensuring structural revenue for the government;
- optimizing tax revenue;
- ensuring an honest, professional, reliable, commercial and customer-focused working administration;
- preventing distortions of competition and fraud.

The following vacancy is currently available within the Tax Administration:

Section Head Support Services (Sectiehoofd Ondersteuning)

Core tasks:

- Coach staff of the support services section;
- Responsible for daily personnel management;
- Prepares department policy plans and yearly reports;
- Responsible for computer system
- takes care of the organization and operations of the Section with a strong emphasis on personnel and financial tasks

Key qualifications:

- AC level diploma
- Excellent computer skills
- Dynamic personality with at least 1-year work experience in similar field.
- Excellent verbal and written communication skills in English and the Dutch language.
- knowledge of the policies or execution areas of the department within the Tax Administration;
- experience with writing administrative processes and executing internal audit.

Information:

For any additional information about this function, please contact, the Head of the Tax Administration Ms. Sherry Hazel, e-mail: Sherry.Hazel@sintmaartengov.org

Applicants:

If you are interested in this function, please send your application letter, CV and copies of degrees to the following email addresses: careers@sintmaartengov.org and Annan.Benjamin@sintmaartengov.org **on or before August 19, 2024. Please state the job title in the subject.**